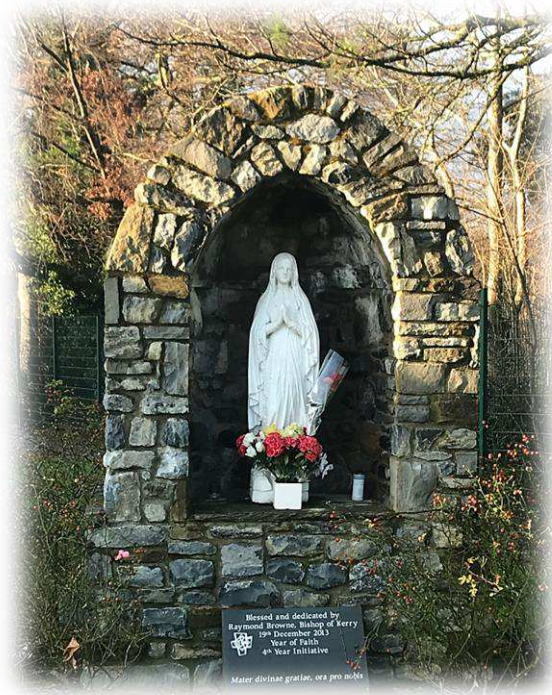




PRESENTATION SECONDARY SCHOOL TRALEE

COURTESY FRIENDLINESS CO-OPERATION

Policy for Sole Practitioners



Reviewed March 2019	Ratified by the Board of Management April 2019	Review date March 2021

Context

Presentation Secondary School Tralee is an all-girls school providing timetabled classes and a range of additional activities to enable the provision of a broad education for our students.

While most activities involve groups of students, one-to-one adult/student engagement may occur for a variety of reasons both during the formal school day and after timetabled classes. These activities can occur with a range of adults including Teachers, Year Heads, Classes Tutors, Guidance Counsellors and SNAs.

One-to-one mentoring or teaching is a valuable part of the overall education provision in the school. It enables the school to offer particular and individual student support and care that can be of significant assistance to students. One-to-one teacher/student contact may be a vital part of ensuring student confidentiality, affording due privacy to students, or enabling disciplinary matters to be resolved without unnecessary public attention.

Furthermore, one-to-one electronic communication may take place between teachers and students for the purposes of submitting work, providing professional feedback or communications to do with timetabled classes, homework, times and locations of matches or other activity.

Professional Conduct

At all times one-to-one contact between Adults and students in Presentation Secondary School Tralee will be of a professional nature only. All teachers recognized by the Teaching Council in Ireland adhere to the Code of Professional Conduct for Teachers.

This states that teachers should:

3.6. Communicate effectively with students in a manner that is professional, collaborative and supportive, and based on trust and respect

3.7. Ensure that any communication with students ...is appropriate, including communication via electronic media, such as e-mail, texting and social networking sites.

These standards are extended to all adults working in Presentation Secondary School Tralee.

One-to-one adult/student interaction in Presentation Secondary School Tralee is acceptable only as part of the highest level of professional conduct. "Professional" and "appropriate" in this context is deemed to be for the purposes of the intended activity only.

It is therefore accepted that, in the context of one-to-one adult/student interaction, while medical care may involve physical contact, normal professional teaching interaction will not.

Presentation Secondary School Tralee Child Safeguarding Statement

Presentation Secondary School Tralee fully adheres to the Child Protection Procedures for Primary and Post-Primary Schools 2017. All employees are required to comply with these Procedures and all teachers are mandated reporting persons for the purposes of reporting child abuse concerns.

All Presentation Secondary School Tralee personnel are also required to fully comply with the

school's Child Safeguarding Statement and the Presentation Secondary School Tralee School Child Safeguarding Protocol.

All employees are legally obliged to bring to the attention of the Designated Liaison Person (DLP) or Deputy Designated Liaison Person any concerns they may have that may arise from any one-to-one interactions between adults and students in the school.

Counselling, Individual Student Support and Disciplinary situations

One-to-one adult/student interaction will arise as part of normal day-to-day work in the school. This may take place in semi-public areas, in semi-private rooms with glass-paneled doors.

At all times, the adult involved in such one-to-one interactions will be respectful of personal space and appropriate distance, and will confine conversations entirely to the professional purpose of the interaction.

Signed: **Máiread Griffin**

Chairperson of Board of Management

Signed: **Mary Kennelly**

Principal